# Green Melton Borough Logo with black writing

# Arranger’s Host Application

# Animal Welfare Act 2006

# The Animal Welfare (Licensing of Activities Involving Animals) (England) Regulations 2018

**Every host, under the licence, must have their own form completed by the arranger. Arrangers must also complete the Animal Welfare Licence Application form.**

# Persons who may not apply for a licence

**Before completing this application, please read the following statements. If any of these apply to you, you would not be able to apply for an animal welfare licence. If none apply, please continue to section 1.**

1. A person who has at any time held a licence which was revoked under regulation 15 of these Regulations.
2. A person who has at any time held a licence which was revoked under regulation 17 of the Animal Welfare (Breeding of Dogs) (Wales) Regulations 2014([**1**](http://www.legislation.gov.uk/uksi/2018/486/schedule/8/made#f00023)).
3. A person who has at any time held a licence which was revoked under regulation 13 of the Welfare of Wild Animals in Travelling Circuses (England) Regulations 2012([**2**](http://www.legislation.gov.uk/uksi/2018/486/schedule/8/made#f00024)).
4. A person who is disqualified under section 33 of the Welfare of Animals Act (Northern Ireland) 2011([**3**](http://www.legislation.gov.uk/uksi/2018/486/schedule/8/made#f00025)).
5. A person who has at any time held a licence which was revoked under regulation 12 of the Welfare of Racing Greyhounds Regulations 2010([**4**](http://www.legislation.gov.uk/uksi/2018/486/schedule/8/made#f00026)).
6. A person who is disqualified under section 34 of the Act.
7. A person who is disqualified under section 40(1) and (2) of the Animal Health and Welfare (Scotland) Act 2006([**5**](http://www.legislation.gov.uk/uksi/2018/486/schedule/8/made#f00027)).
8. A person who is disqualified under section 4(1) of the Dangerous Dogs Act 1991([**6**](http://www.legislation.gov.uk/uksi/2018/486/schedule/8/made#f00028)).
9. A person who is disqualified under Article 33A of the Dogs (Northern Ireland) Order 1983([**7**](http://www.legislation.gov.uk/uksi/2018/486/schedule/8/made#f00029)).
10. A person who is disqualified under section 6(2) of the Dangerous Wild Animals Act 1976([**8**](http://www.legislation.gov.uk/uksi/2018/486/schedule/8/made#f00030)) from keeping a dangerous wild animal.
11. A person who is disqualified under section 3(3) of the Breeding of Dogs Act 1973([**9**](http://www.legislation.gov.uk/uksi/2018/486/schedule/8/made#f00031)) from keeping a breeding establishment for dogs.
12. A person who is disqualified under section 4(3) of the Riding Establishments Act 1964([**10**](http://www.legislation.gov.uk/uksi/2018/486/schedule/8/made#f00032)) from keeping a riding establishment.
13. A person who is disqualified under section 3(3) of the Animal Boarding Establishments Act 1963([**11**](http://www.legislation.gov.uk/uksi/2018/486/schedule/8/made#f00033)) from keeping a boarding establishment for animals.
14. A person who is disqualified under section 5(3) of the Pet Animals Act 1951([**12**](http://www.legislation.gov.uk/uksi/2018/486/schedule/8/made#f00034)) from keeping a pet shop.
15. A person who is disqualified under section 1(1) of the Protection of Animals (Amendment) Act 1954([**13**](http://www.legislation.gov.uk/uksi/2018/486/schedule/8/made#f00035)) from having custody of an animal.
16. A person who is disqualified under section 4(2) of the Performing Animals (Regulation) Act 1925([**14**](http://www.legislation.gov.uk/uksi/2018/486/schedule/8/made#f00036)).
17. A person who is disqualified under section 3 of the Protection of Animals Act 1911([**15**](http://www.legislation.gov.uk/uksi/2018/486/schedule/8/made#f00037)) from the ownership of an animal.

# Section 1 – Details of Arranger

If you are completing this from by hand, please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary. You may wish to keep a copy of the completed form for your records.

 **Title:** Mr **[ ]**  Mrs **[ ]**  Miss **[ ]**  Ms **[ ]**  Other **[ ]** If other, please state

 **Name of applicant:**

 (must be an individual)

 **Arranger Trading Name:**

 **Arranger licence number:**

(if issued)

# Section 2 – Details of Host

 **Title:** Mr **[ ]**  Mrs **[ ]**  Miss **[ ]**  Ms **[ ]**  Other **[ ]** If other, please state

 **Name of host:**

**Home address:**

**Postcode:**

**Telephone number:**

**Email address:**

**Correspondence address**(If different to above)

## Right to work

**Does the host have the right to live and work in the UK?** You may be asked for documentary evidence i.e. Passport, ID card, Residency permit etc

**[ ]** Yes **[ ]** No (Mark as applicable)

# Section 3 – Working Hours

 Does the host business operate all year long? Yes **[ ]**  / No **[ ]**

If no, please detail below

# Section 4 – Veterinarian registration

## Host’s Vet

**Please provide details of the veterinarian with whom the host is registered:**

**Name:**

**Address including postcode:**

**Telephone number:**

# Section 5 – UKAS registration

**If the host is currently registered with UKAS please provide details;**

# Section 6 - Providing or arranging for the provision of boarding for cats or dogs

1. Providing or arranging for the provision of accommodation for other people’s cats or dogs in the course of a business on any premises where the provision of that accommodation is a purpose of the business by—
2. providing boarding for cats
3. providing boarding in kennels for dogs
4. providing home boarding for dogs or
5. providing day care for dogs.
6. The activity described in paragraph 4 does not include keeping a dog or cat on any premises pursuant to a requirement imposed under, or having effect by virtue of, the Animal Health Act 1981([**2**](http://www.legislation.gov.uk/uksi/2018/486/schedule/1/made#f00016)).

**Please state the numbers which are intended to be accommodated at the host’s premises**

| **Type** | **Intended numbers of each type of animal** |
| --- | --- |
| **Providing home boarding for dogs overnight** |  |
| **Providing home boarding for dogs through daytime** |  |

# Section 7 - Finances

Does the host meet the business test (For example, earn over £1000 per year regardless of expenses?)

 Yes **[ ]**  / No **[ ]**

 Please state estimated income £

# Section 9 – Declarations

|  |  |
| --- | --- |
| **Please tick** |  |
| The details contained in this document and any attached documentation is correct to the best of my knowledge. | **[ ]**  |
| I have checked and can confirm that the host has the necessary authorisation under the Planning Acts to operate this business. | **[ ]**  |
| I enclose a plan of the host premises (see downloads panel on our website for example). (The plan must include details of the emergency measures to be taken for the extrication of the animals should the premises become uninhabitable and an emergency telephone list that includes the fire service and police). | **[ ]**  |

# Section 10 - Declaration of convictions and signature

In regard to the host, you must answer Yes or No to the following questions:

| **Are the hosts, or any person who will have control or management of the host’s establishment, disqualified for the time being from:**  | **Yes or no** |
| --- | --- |
| (a) Keeping a riding establishment? |  |
| (b) Keeping a dog? |  |
| (c) Keeping a pet shop? |  |
| (d) Having custody of animals? |  |
| (e) Keeping a boarding establishment for animals? |  |

**Signature:**

**Print name:**

**Date:**

Please return the completed application form and your payment to:

Licensing Department, Melton Borough Council, Parkside, Station Approach, Burton Street, Melton Mowbray, LE13 1GH, Telephone 01664 502502, Licensing@melton.gov.uk

**Data Protection:**

For information about how and why we may process your personal data, your data protection rights or how to contact our Data Protection Officer, please view our Privacy Notice library <http://www.melton.gov.uk/info/200031/data_protection_and_freedom_of_information/489/privacy_notices>

A printed version of the Privacy Notice is available upon request.

**This authority is under a duty to protect the public funds it administers, and to this end may use the information you have provided on this form for the prevention and detection of fraud. It may also share this information with other bodies responsible for auditing or administering public funds for these purposes.**