



## VE DAY 80<sup>th</sup> ANNIVERSARY SMALL GRANT FUND APPLICATION FORM

### Basic Details

<b>Name of organisation:</b>	
<b>Address of organisation:</b>	
<b>Organisation type:</b>	
<b>Registered charity number (if applicable)</b>	
<b>Project/Event name:</b>	
<b>Total Cost of Project or event (£):</b>	
<b>Amount requested from Melton Borough Council (£):</b>	

Note: The maximum award available is £700 and the minimum award is £70. Up to 100% costs can be met, however, to maximise the funding available applicants are encouraged to match fund.

### Your Project Overview

<b>Please provide information relating to the proposed activity:</b>
<b>What is the money going to contribute towards? (please list what the grant would be used for and the cost per item)</b>



**Please provide information relating to the proposed activity:**

**What is the Project/Event looking to achieve? What are the desired outcomes?**

**What is the legacy impact of this activity (if any)?**

**Are you the Lead organisation? (If any partners are involved in delivery of the activity, please note details below).**



We would love to share in your celebrations if you could send some photographs from the events.

Please confirm below that you are happy for Melton Borough Council to share images on social media?

Yes	
No	

## Documentation

Tick below	Supporting Documents which <b>MUST</b> be included with your application.
	Copy of your organisations constitution or similar governing document (not required for Parish Councils)
	Evidence of bank account details including account number and sort code (e.g. bank statement from last 3 months or an internet banking printout)

## Declaration

I confirm that I am authorised to make this application on behalf of the organisation and that, as far as I am aware, the information submitted is true and complete. Should we be awarded a grant we will make Melton Borough Council aware of any potential changes to the project as soon as we become aware of them. The application is made on the understanding that, should our application be successful, the grant will only be used for the purpose(s) specified in the grant offer. If successful, we will acknowledge Melton Borough Council when promoting our project.

Signature:	
Name:	
Position in organisation:	
Date:	



## Data Protection

For information about how and why we may process your personal data, your data protection rights or how to contact our data protection officer -

<https://www.melton.gov.uk/your-council/data-security-and-access/privacy-notice/>

**Please email the completed application form and relevant documentation to:**

[communitygrants@melton.gov.uk](mailto:communitygrants@melton.gov.uk)